# **Booking form for Greystones, Staithes**

Please contact us first (01937 574177 or greystonesyorks@aol.com) to confirm the availability of the dates that you would like. Then complete this form in full and send it with your £100 deposit to: Claire Wainman, Tudor Lodge, Church Lane, Bardsey, Leeds LS17 9DN making cheques payable to ‘Claire Wainman’. Alternatively, if you wish to make an online transfer, please use the bank transfer details specified below.

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |
| Start date of holiday |  |
| End date of holiday |  |
| No. people staying |  | No. in party under 25 years |  |
| Towels required | Yes No (A bath and hand towel are available at an extra cost of £5 per person per week) |
| Pet staying? | Yes No (£20 supplement is payable for one well-behaved pet staying on the ground floor) |

I declare that I am over 18 years of age and I accept entirely the booking conditions for Greystones and agree to abide by them on behalf of all my party. I enclose a cheque (made payable to ‘Claire Wainman’) for £100 as deposit for our holiday. Bank Transfer: Claire Wainman, Barclays, Account No 20001716, Sort Code 20-99-56

Signed: Date:

**Reminder slip (if you need one)**

The balance of £ for rental of Greystones will be due on (6 weeks before the date of your holiday). Cheques made payable to ‘Claire Wainman’ should be sent to Claire Wainman, Tudor Lodge, Church Lane, Bardsey, Leeds LS17 9DN.

Bank Transfer: Claire Wainman, Barclays, Account No. 20001716, Sort Code 20-99-56.

**General Information on Greystones, Staithes**

***Arrival and Departure*** – Weekly bookings are from Friday to Friday during school holidays. Greystones will be ready for your arrival from 3 pm onwards. You must vacate the cottage strictly by 10 am to allow for servicing before the next visitors.

***Linen*** – Bed linen is provided, and beds will be made up ready for your arrival. You should provide your own towels. If you would prefer, towels can be provided at an extra cost of £5 per person per week.

***Central heating and fuel charges*** – All electricity and coal for the fire are included in your rental. Logs for the fire can be bought locally.

***Pets*** – One well-behaved pet is welcome on the ground floor for a weekly fee of £20.

***Smoking*** – Greystones is non-smoking house.

***Car parking*** – There is no permanent car parking in the lower village of Staithes (apart from private car spaces) which makes for a pleasant relatively car-free holiday environment. There is a zone of short stay (40 minutes) car parking on the left side of the High Street opposite Greystones which is useful for unloading and loading. There is some short stay and disabled badge holder parking on the harbour front. There are two long stay car parks at the top of the bank about 200m from Greystones:

Glen Vale is a private car park with an entrance on the right just before you go down the bank, it is the closest car park to Greystones and you don’t have to worry about renewing your ticket every 24 hours. There is a charge of £10.00 per night (2022 price) for which you are allocated a space with a cone to reserve it when you are not parked there. In the Summer, and other peak holiday times, it is advisable to book a space in advance (01947 840590). The main public car park is on the right at the mini-roundabout junction at the top of the Bank. There is a pay and display meter and 24 hours parking costs £6.00. These tickets have the advantage of allowing parking in the majority of the car parks run by Scarborough Borough Council, such as those in Whitby (long stay) and Sandsend, so you can use the same ticket for 24 hours at a time in all these car parks. In the Winter there is no charge for parking in this car park.

## Booking procedure

1. Please phone or email us to check that the dates you want are available (01937 574177, greystonesyorks@aol.com).

2. We will hold your provisional booking for 7 days whilst you return the booking form and deposit (£100). If your booking is made less than 6 weeks before the start date, then the full amount is payable.

3. We will then send you confirmation of your booking and inform you of the date when the balance of your booking fee is payable, which will be 6 weeks before the start of your holiday.

4. When we receive the balance of your booking fee, we will send you full details about your stay including information on where to obtain the key

Booking Conditions

1. ***Deposits*** – are non-returnable in the event of a cancellation within 6 weeks of your holiday commencing. If the accommodation is re-let, then a discretionary deposit will be repaid. Deposits for Christmas & New Year bookings are non-returnable.

2. ***Balance of account*** – is to be paid 6 weeks before the start of your holiday.

3. ***Occupancy*** – under no circumstances should the cottages be occupied by more 9 persons at any time.

4. ***Liability*** – the owners will not be liable for any accident, damage, loss or injury, expenses or inconvenience to any person or thing brought on to the property, nor for personal injury or loss of life; nor for any act, neglect or default on the part of any other person. No responsibility for any loss or theft of or from a vehicle can be accepted.

5. ***Breakdowns*** – electric and other failures must be reported to the caretakers immediately and tenants must not attempt to effect repairs themselves (other than reactivating trip switches which may occur after failure of individual light bulbs). We cannot be held responsible for the failure of gas, water and electricity utility companies.

6. ***Non-availability of property*** – if, due to reasons beyond the control of the owners, the accommodation is not available, the owner will refund the client all monies which have been paid over. The owners will be under no further liability towards you.

7. ***External factors*** – the owners cannot be held to account for any holiday fairs, fetes, events or festivals occurring during the letting season nor building works in the vicinity or neighbouring properties.

8. ***Holiday use only*** – the property is hired on the understanding that the accommodation is for holiday use only and that no right to remain in the accommodation exists for the guest or anyone in their party.

9. ***Damage and breakage*** – any damages and breakages arising during your holiday must be notified to the owners and must be paid for.

10. ***Condition of the house*** – Greystones is to be left in the same condition as on arrival. We provide a cleaning service between guests’ stays which we expect to comprise of changing the bed linen, vacuuming carpets and cleaning bathrooms – we do not expect this to include cleaning dirty cutlery and tableware, returning furniture to their original sites after extensive movement around the house, disposal of rubbish left outside the wheelie bin etc. If there is substantial extra cleaning to be carried out at the end of a stay, then an additional cleaning charge will be made.

11. ***Refusal of entry*** – the owners reserve the right to refuse any booking without giving a reason. The owners also refuse the right to refuse entry to any person who, in their opinion, may be detrimental to the property or may cause nuisance or offence to neighbours.

12. ***Arrival and departure*** – Greystones may be occupied from 3pm on the day of arrival. On the day of departure, it must be vacated by strictly by 10am.

13. ***Noise and disturbance to neighbours*** – there should be no excessive noise or other activities which cause disturbance or annoyance to the neighbours. Pets should be under control both inside and outside the house at all times.

14. ***Prices*** – the price of your holiday includes bed linen, electrical heating, hot water, electricity, coal for the fire.

15. ***Amenities*** – whilst every care has been taken to ensure that Greystones is suitable for use as described it is expected that all occupants will exercise caution and provide adequate supervision where necessary to prevent injury or damage. Greystones was built in the 17th Century and some features, such as head clearance on the 2nd floor reflect this. If in doubt or should you have any concerns over safety aspects, then you should contact us in the first instance.

 16. ***Termination*** – if you fail to observe any of the conditions, the owners will have the right to require you to vacate the property at once, without any financial compensations becoming payable to you.